

Heritage Glen Home Owners Association (HOA)
Annual Meeting of the Association

Date: September 26, 2017

Time: 7:00PM – 8:30PM

Attendance: 33 of 100 households were represented at the meeting with approximately 50 people in attendance. Thanks Everyone! Let's shoot for > 50% of homes represented next year!!

Agenda Item	Report / information	Future Actions
Roll Call	All attendees were asked to sign-in on the roster provided	<p>Personal Touch Management will provide final attendance numbers for this meeting.</p> <p>Future goal is to continue to increase homeowner participation in this important annual meeting.</p>
Reading of the minutes from preceding annual meeting (September, 2016)	Item was deferred due to agenda length.	2016 Annual Meeting Minutes will be available on the HOA Website.
Guest Attendance-Officer Rob Mancini, Woodbury Police and his partner Officer "James".	<p>Officer Mancini is the Neighborhood Watch liaison for our community program. He and fellow officers patrol our streets and neighborhood. A component of the Neighborhood Watch program is a meeting with such resources at least twice annually when the entire community is invited. This meeting meets criteria for one of those meetings.</p> <p>The officers discussed crimes that have occurred in our area; (most minor infractions or check-ups from the police). Resources available to our HOA from the Woodbury Police were reviewed and a short Q & A session occurred.</p>	<p>The Woodbury police and/or community service officer (CSO) will be included in future meeting agendas as well as other neighborhood gatherings such as the annual picnic.</p> <p>Handouts, magnets, and information about public safety services provided by the City of Woodbury are available. For more information contact your Block Captain or stop in to the Public Safety Building located on Radio Drive. The staff and information are very helpful.</p>
Neighborhood Watch Update	<p>Block Captains introduced themselves and discussed a few pertinent items about how Block Captains will be used in our Neighborhood Watch Program.</p> <p>Block Captains: Jim Jacobs Jeff Rovie Becky Woll Doug Ryden Scott Kienitz Chip Robinson</p>	<p>A listing of the assigned addresses for the Block Captains will be posted on the HOA Website.</p> <p>Residents are encouraged to call their Block Captain with questions or concerns.</p>

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Architectural– Julie Wright	<p>A brief review of the architectural guidelines was shared with reminders that any changes, updates or questions about the exterior of homes (both owner responsible and common space) are to be referred to this committee.</p> <p>Such things as exterior painting, grounds keeping, roofing, siding, etc. have guidelines to assure care and upkeep of the community are maintained.</p> <p>This committee meets as needed and additional information is available from the chairperson; Julie.</p>	None indicated at this time
Maintenance – Karl Bozicevich	<p>This committee has attended to many things this year including;</p> <ul style="list-style-type: none"> • Rain garden watering-starting of a Garden Club (Gene Roggeman) • Sprinkler / irrigation system operations in cooperation with the irrigation company • House numbers added to all rear decks • Mailbox maintenance • Spring Walk-Around • Property line verification with Woodbury 	<p>Idea for future actions;</p> <ul style="list-style-type: none"> • Exploration of replacement of the lawn edging from current plastic product to a steel product (like that used on the rain gardens) • Install drainage way behind 455 BBL to prevent water ponding • Explore management of existing rock slopes between homes (especially those with deep slopes) to prevent ongoing issues with rock slippage and lawn edging damage. • Ongoing Rain Garden management/care • Ongoing Mailbox management/repair (includes replacing numbers that are wearing out)
Social – Louise Jacobs (for Betty Koreltz)	<p>Social committee activities include such things as Bunco, annual picnic, Ladies Luncheons, Men’s Breakfasts (ROMEO’s), and walking groups.</p> <p>While more participation is ALWAYS welcome, there has been positive feedback about each of the activities planned.</p> <p>This year did not host a garage sale due to lack of participation – questions remain about community sponsored garage sales in the future.</p>	<p>The committee is interested and anxious to get new ideas, suggestions and interest in things we can do as a community.</p> <p>There may be future opportunities to partner with the Neighborhood Watch initiatives to host such things as “Night to Unite”; an annual event supported by the City of Woodbury that encourages communities to get to know their neighbors and reduce crime or the opportunity for crime.</p>

Agenda Item	Report / Information	Future Actions
Summary of Board Activities	A summary of Board activities and actions for 2017 was reviewed. Details are available upon request	A copy of the summary will be posted to the HOA Website.
Election of Directors to the HOA Board	<p>Jerry Peterson will step down after serving 6 years on the HOA Board of Directors. THANK YOU JERRY.</p> <p>Nominations were open via mail and from the floor at the meeting.</p> <p>Jean Crotty, who has served a number of years on the Board, agreed to remain and serve another two year term. THANK YOU JEAN.</p> <p>Karl Bozicevich was nominated and accepted the nomination and was voted on to the board. WELCOME KARL.</p>	<p>The Board will meet in October with the new member and begin planning for 2018.</p> <p>All homeowners are reminded they are welcome to attend any Board meeting and to share any ideas or suggestions with Board members.</p> <p>Board Members: Jean Crotty Larry Cozad Tami Hagen Jill Frazier Karl Bozicevich</p>
Unfinished Business	None	No action needed
Adjournment	Meeting adjourned at approximately 8:30PM	